

## Reporting Suspicious Behavior

Vaughn College prides itself on maintaining a safe and secure campus environment for its students, faculty, and staff. The members of the Security Department are committed to the highest standards of quality in promoting a safe environment. Working together, we can provide a safer environment for the campus community. We encourage the Vaughn College community to take an active role in assisting the Security Department by taking the following precautions:

- never leave personal belongings unattended.
- lock all doors and windows.
- remove all items from parked vehicles.
- report suspicious activity/behavior immediately.

## Reporting suspicious activity/ behavior

*Behavior Involving an Immediate Threat:* if you believe someone needs medical treatment or poses an immediate threat to himself/herself or to others, call 911. Some examples of situations where police should be contacted immediately:

- A person has access to weapons and is threatening to use them.
- A person is attempting suicide.
- A person otherwise indicates he or she intends to do harm to self or others.

*Behavior that is Not an Imminent Threat:* you should report the concerning behavior to Campus Security at **718-505-1024**. Some examples of concerning behavior include:

- Extremely unusual for someone in that situation
- Disruptive to your work environment (office, or other)
- Causing discomfort to you or others
- Potentially threatening in any way

**Remember—If your instinct or gut feeling tells you something is wrong, trust it. Don't wait for tangible "proof" that a problem exists. Promptly report your concerns.**