VitalCheck has partnered with the College to help with COVID-19 vaccination administration.

VitalCheck Patient Support should have already sent you an email and/or text prompting you to click a link to complete the Daily Health Assessment.

The first time that you click on that link, you will be asked to submit vaccination information, including a quick upload of your vaccination card, followed by a fast Daily Health Assessment.

Please use this link if you are fully vaccinated or in process.

After this is complete, VitalCheck will send you an email/text confirming your submission and then a second email/text confirming you are clear to come to Campus.

This last email/text will include a link to a "pass" that is a secondary proof of your compliance with current COVID-19 regulations.

While you will not have to upload vaccine information again, you will get a daily communication asking you to fill out the questionnaire, which will take less than a minute to complete. Please complete if you are coming to campus.

Immediately upon submittal, you will get a "pass" to come to campus, so long as you have been cleared as vaccinated (or have an exemption) and have answered negatively to those questions posed in the daily health screening.

If you are an employee and are not vaccinated, please follow the instructions on the screen, which will prompt you to contact HR@vaughn.edu for an exemption, and submit documentation for approval, and you will receive a response within 3-5 business days. You will receive an email from HR once your request and the appropriate paperwork have been reviewed.

If you are a student and are not vaccinated, please follow the instructions on the screen, which will prompt you to contact studentaffairs@vaughn.edu for an exemption, and submit documentation for approval, and you will receive a response within 3-5 business days.

If you have not received a text or email, please check your spam folder. If it is not there, please email the I.T. Help Desk at helpdesk@vaughn.edu.

If you are having technical issues, contact the I.T. Help Desk at helpdesk@vaughn.edu.

Any questions, please email the HR Department at HR@vaughn.edu.