

All,

Throughout the last 18 months we have closely monitored the shifting knowledge and regulatory mandates of this pandemic and our goal has been the health and safety of our community. In my email of August 5, I stated that the changing policies in New York City would dictate that we need to put in place a vaccine mandate for all students, faculty and staff except where a medical or strongly held religious belief exemption is granted. Therefore, **beginning on September 2 (the first day of class), no one will be permitted in any campus facility without at least one vaccine shot. Everyone will need to be fully vaccinated no later than Monday, October 4.**

Everyone will need to keep their masks on when moving through the campus and in classrooms.

To help us in this effort, Vaughn has partnered with VitalCheck, a telehealth screening program, to certify your vaccination status, as well as exemptions, and to perform health screenings of all students, faculty and staff. **You will need to have uploaded your vaccination status no later than Wednesday, September 1.** The screening process will assist us in ensuring that members of the Vaughn community are safe to be on campus. Every day you will receive a notification from VitalCheck to self-certify your health. You are only required to complete this screening on the days you come to campus. If you are granted a medical or religious exemption, you will be responsible for a negative Covid test once per week in order to enter our buildings.

Please watch your email and phone (where we have a cell phone number) to sign-up and begin the process with VitalCheck scheduled to begin later this week. All exemption requests will be coordinated by VitalCheck.

Students, if you have questions, please feel free to reach out to the Zoom Front Desk at:

Hours: Monday through Thursday from 10 a.m. to 4 p.m., Friday from 10 a.m. to 2 p.m.

Join by entering **Zoom Meeting Room ID# 989 7485 1705**, or by visiting: bit.ly/VCFrontDesk.

For questions regarding the Vaughn Zoom Front Desk, contact Nikiya.Thomas@vaughn.edu.

Faculty with specific questions should reach out to their respective vice president and any staff to their supervisor. Departmental staffing limits on a daily and weekly basis will be coordinated by your supervisor.

Thank you in advance for your cooperation,
Sharon