

All,

I hope this note finds you and your family members healthy. The last 18 months have challenged all of us and I am so proud of this community's efforts to strive for a high-quality educational experience. As we move forward into the fall 2021 term, we look forward to offering more of an on-campus experience while maintaining the flexibility that online instruction and outside-the-classroom services offer. Below please find more details about the planned schedule for academic and Aviation Training Institute (aviation maintenance training) courses and labs.

Planning for the Fall Semester

We are using a flexible approach to the fall semester providing students and faculty members some options and best matches student learning styles with the modality of instruction. Except where indicated below, students have the option whether you attend in-person or via Zoom. We are planning for the following types of instruction that include on-campus, online synchronous (at the same time) or online asynchronous (self-paced):

Academic lecture courses will be held in-person/online weekly on the following days:

Monday and Thursday

- Engineering and Technology
- Management
- *All lab courses (except when indicated by the faculty member) will be required in-person

Tuesday and Wednesday

- Arts and Sciences
- Aviation
- *All lab courses (except when indicated by the faculty member) will be required in-person

Aviation Training Institute:

- All labs will be required in-person
- Most Section 1 lectures will be in-person as well as a limited number of Section 2 (you can see which classes are on-campus on Sonis with the listing of a classroom location, the student information system is available at <https://vc-sonis.vaughn.edu/SonisWeb240/>, or reach out to your advisor—details below—for more information)
- All other sections of lecture will be offered remotely

Face-to-Face Synchronous:

All lecture courses for both academic and ATI will also have the student option to be held via Zoom. Should the Covid-19 rates increase in our community, we may need to limit the number of on-campus courses and return to online only.

Online Asynchronous (Traditional Online):

These courses operate fully online with all content delivered entirely asynchronously. This option is not currently available to Aviation Training Institute students due to Federal Aviation Administration regulations.

Faculty Office Hours

Faculty provide additional time outside of class to assist students with questions. Office hours will be conducted in a combination of face-to-face and on Zoom, depending on the days you and your faculty member can meet in-person/on Zoom. Please work with your faculty member on the best time to meet outside of class times.

Laboratories

As indicated above, labs are a critical component for students, and in most cases, students will be in-person for labs.

Should you need assistance with your schedule for the fall, please reach out to the Student Success and Advisement Center at:

- **Asia Johnson (Engineering): Zoom ID: 917 470 732**
 - Monday and Tuesday: 10 a.m. to 7 p.m.; Wednesday and Thursday: 10 a.m. to 6 p.m. and Friday: 9 a.m. to 5 p.m.
- **Ruhullah Mehirdel (Flight): Zoom ID: 315 681 9834**
 - Monday, Wednesday, Thursday and Friday: 9 a.m. to 5 p.m. and Tuesday, 9 a.m. to 7 p.m.
- **Janil Garcia (Management): Zoom ID: 321 527 4139**
 - Monday and Tuesday: 10 a.m. to 7 p.m.; Wednesday, 10 a.m. to 6 p.m. and Thursday and Friday: 9 a.m. to 5 p.m.
- **Mariaura Almodovar (ATI): Zoom ID: 892 222 6244**
 - Monday: 10 a.m. to 6 p.m.; Tuesday: 10 a.m. to 7 p.m. and Wednesday, Thursday and Friday: 9 a.m. to 5 p.m.

Staff Services

Staff offices will also continue to offer their services in an in-person and hybrid method. Hours and services will be listed on the website as well as at each office location.

Living in the Residence Hall

The residence hall remains open for students, and with regular on-campus course offerings, will have greater opportunities for engagement with faculty, other students and staff. If you have any questions about housing, please reach out to Becky Falto, director of residence life and housing, at becky.falto@vaughn.edu.

Engagement Outside the Classroom

The student activities and athletics staff are planning for both on-campus and online activities for students. Clubs and organizations can work with Sarah Tsang, assistant director of student activities and engagement, to coordinate your opportunities. She can be reached at sarah.tsang@vaughn.edu. Athletics will return to full-schedule competition. Check out the athletics website at: www.vaughnwarriors.com or reach out to Athletics Director Ricky

McCollum at ricky.mccollum@vaughn.edu for more information on how to participate this academic year.

Need Additional Support

Students can always utilize the Zoom front desk for assistance. The Zoom Front Desk operates:

Monday through Thursday from 10 a.m. to 4 p.m., Friday from 10 a.m. to 2 p.m.

Join by entering **Zoom Meeting Room ID# 989 7485 1705**, or by visiting: bit.ly/VCFrontDesk.

For questions regarding the Vaughn Zoom Front Desk or if you need to borrow educational technology such as a laptop or camera, or you need assistance with specific software for your courses, contact Nikiya.Thomas@vaughn.edu.

Returning to Campus

We are committed to maintaining a safe and high-quality educational environment for everyone and need your understanding to make it work as smoothly as possible. I ask for your patience and flexibility as we navigate this “new normal.” We are currently reviewing our travel and health assessment process, as well as rules concerning masking and social distancing and will issue more detailed guidance before the start of the semester. In the meantime, I strongly encourage everyone who can to get vaccinated. The latest variant of the virus is causing the rates to increase across the country and vaccination is the best possible option for a return to normal and the safety of the Vaughn community. The latest information can always be found on our website at: www.vaughn.edu/coronavirus

Thank you for your continued cooperation,
Sharon