

Some Important Information for Students
As We Approach the Fall Semester

[Accessing your Vaughn College Email or D2L](#)

VAUGHN COLLEGE E-MAIL

- Your Email Address:
- Default Password for First-Time Logins: STUDENTID!VC (ex: ST123456!VC)

CLASS SCHEDULES ON SONIS

- <https://vc-sonis.vaughn.edu/SonisWeb240/>
- Log-In: Student ID (can be found on your schedule)
- Pin Number: Your birthday MM/DD/YY (e.g. January 4, 1999 = 010499)

ACTIVATE YOUR MULTI-FACTOR AUTHENTICATION:

- Download the Microsoft Authenticator app and follow the MFA instructions.

FIND YOUR COURSE MATERIALS.

- Your professors and instructors load course lectures, materials, and assignments.
- <https://d2l.vaughn.edu/d2l/home>

COMPLETE YOUR ONLINE ORIENTATION.

- Sign on using your Vaughn College email address and password: <https://d2l.vaughn.edu/d2l/home>

If you need assistance logging-on, visit the Vaughn College Front Desk to be connected to our IT Help Desk, Zoom ID# 989-7485-1705, or click <https://vaughn.zoom.us/j/98974851705>.
The Zoom Front Desk is staffed 9 a.m. – 7 p.m. Monday through Friday

[To Register for a Parking Pass](#)

[REGISTER YOUR CAR HERE](#)

Parking Permit request forms are submitted online ONLY. Please be prepared to upload:

- A copy of your valid Driver's License
- A copy of the registration(s) for the car(s) indicated on the request form. Vaughn College allows each student to register up to two vehicles.
- A copy of your current class schedule

Parking Permit pick-up times:

- Tues 09/08, Thurs 09/10 and Fri 09/11 10 am - 2pm / Weds 09/09 3pm - 7 pm at the entrance to the parking lot

Questions? Email Omari Wright at omari.wright@vaughn.edu

To Receive Your Vaughn College ID Card

OBTAINING YOUR COLLEGE IDENTIFICATION CARD:

1. Take a photo (*see photo requirements [here](#)*)
2. Go to <https://get.cbord.com/vaughn/full/login.php>, and using your Vaughn College email, register for a cbord account
3. Sign in, click “**Quick Links**” choose **UPLOAD ID PHOTO**
4. Browse to your picture, **UPLOAD**
5. Pick up your photo from security in the main building
 - Identification cards are typically ready within 24-hours of upload
 - You will need to show government issued ID and have your Sonis ID number to retrieve your college ID card

Cafeteria Hours of Operation

The Cafeteria will be open **Monday through Friday, from 10 a.m. to 6 p.m.** for take-out dining and grab-and-go ONLY.