

Behavioral Interview Questions

Intellectual Competence

- Give me a specific example of a time when you used good judgment and logic in solving a problem?
- Give me an example of a time when you used your fact-finding skills to solve a problem?

Leadership Skills

- Tell me about a time when you delegated a project effectively?
- Tell me about a time you were able to successfully deal with another person even when that individual may not have personally liked you (or vice versa)?

Team Skills

- Tell me about a time you worked on a group project or as part of a team with someone who had a different work style than you?
- Discuss a time you worked on a group project or as part of a team with someone who failed to complete an assigned task?
- What is your typical way of dealing with conflict? Give me an example.

Adjustment

- Describe a time when you were faced with a stressful situation that demonstrated your coping skills?
- Give me a specific example of a time when you had to conform to a policy with which you did not agree?
- Tell me about a time when you had too many things to do and you were required to prioritize your tasks?
- Give me an example of a time when something you tried to accomplish and failed?

Motivation

- Give me an example of when you showed initiative and took the lead?
- Give me an example of a time when you motivated others?
- Give me an example of a time when you set a goal and were able to meet it or surpass it?

Communication Skills

- Tell me about a time when you had to use your presentation skills to influence someone's opinion?
- Describe a situation in which you were able to use persuasion to successfully convince someone to see things your way?
- Tell me about a recent situation in which you had to deal with a very upset customer or co-worker?

Administration Skills

- Describe a time when you anticipated potential problems and developed preventive measures?
- Please discuss an important written document you were required to complete?

Technical Skills

- Tell me about a time when you used technology to solve a problem or achieve a goal?
- Tell me about a time when you used technology to achieve goal but failed?