Application for Admission to the
Airframe and Powerplant Technology Program
(Aviation Maintenance)

Aviation Training Institute
at VaughnCollege
Please provide information requested on the attached application and return in the enclosed postage-paid envelope with the required documents. Read all instructions carefully before completing the enclosed forms.

The Aviation Maintenance Certificate Program is a Federal Aviation Administration (FAA)-approved program. You may complete this course of study in as few as 16 months.

Attendance Status
You may apply for admission with one of the following application statuses and enroll as a full- or part-time student, attending classes during the day, or in the evening and on weekends.

Evening/Weekend Applicants—If you take courses in this program in the evening and on weekends, you may complete this program in as few as 20 months.

Degrees and Certificates—Students who have a high school diploma, GED or equivalent will obtain an Associate in Occupational Studies (AOS) degree upon completion of the program. Students who do not have a high school diploma, GED or equivalent may be admitted to the program based on an ATI-administered Ability to Benefit Test. These students will receive an aviation maintenance certificate.

Admission Options

Freshman Applicants—Students who have completed or expect to complete a high school diploma, GED, or obtain the equivalent of a US high school diploma, may apply as freshmen for either the fall, spring or summer semester.

Freshman or Transfer/Higher Education Opportunity Program (HEOP) Applicants—Admission to HEOP is reserved for New York State residents only. Admission is based on academic and income criteria. As a rule, admission to this program is open to a limited number of freshmen. Summer enrollment prior to beginning the freshman year is mandatory. Admission of transfer students is on a space-available basis. Students transferring into HEOP must have participated in an HEOP, EOP, CD or SEEK program at the institution previously attended.

Transfer Applicants—Students, domestic or international, who have completed postsecondary coursework at an accredited college or university, within or outside the United States, upon completion of secondary school, may apply for either the spring, summer or fall semester.

Applicants for Re-entry—Vaughn College of Aeronautics and Technology students who have not been in attendance for one semester or more are required to apply for re-entry. Students applying for readmission will be expected to state their reasons for leaving the college, and explain why they desire to return. Official transcripts of college-level courses taken during this period of absence from the College must be submitted with the application for readmission.

The application for re-entry is available in the registrar's office and must be returned to the registrar's office with a $40 application fee. Such students may apply for the fall, spring or summer semester.

Non-matriculated (Non-degree) Applicants—Students who may or may not be enrolled at other institutions, but wish to take courses at the College, are welcome to enroll in the fall, spring and summer semester. Such students must meet the minimum requirements for admission.

The Application Process
The College requires each applicant to submit the appropriate documents that follow. It is your responsibility to ensure that the documents needed to complete your application are submitted in a timely fashion.

The Application for Admission Application Fee—A $40 (US dollars) non-refundable fee, payable to Vaughn College, in the form of a personal bank check or money order, is required of each applicant. This fee may be waived with an official fee waiver from your school's college advisor.

High School Transcripts—A record of all academic work completed at the time of application is required. This report should include certified records of any national examinations required for completion of secondary education (e.g., CXC, GCE, “O” and “A” level, IB, French Baccalaureate, Maturita, Bagrut, Abitur, etc.) outside the US. A WES or National Association of Credential Evaluation Services (NACES) evaluation is required for students who completed their education outside the US.

Immunization—Appropriate immunizations as required by New York State are required of all students (two measles, one mumps and one rubella). Should you need any of these immunizations, please consult an admissions counselor.

Mid-Year Grades—First semester senior year grades can be important to the admission or scholarship decision. Be sure to ask your guidance office to submit them once they are available.

Final Transcripts—All offers of admission made by the College are contingent upon receipt and review of final high school transcripts, including evidence that you completed your secondary education.

Letters of Recommendation—Though not required, letters of recommendation can add to the strength of any application, especially in the scholarship review process.

English Language Proficiency Exams—Official results of the Test of English as a Foreign Language (TOEFL) must be submitted by all applicants from countries where English is not the official language of instruction. A minimum score of 6.5 on the Internet-based format is required for admission consideration. We also accept the International English Language Testing System (IELTS) overall band score of 6.5. Students who fall below this range will be required to complete an intensive English language program.

English as a Second Language—Students who fall below the required English proficiency range will be required to complete a comprehensive English as a Second Language (ESL) program that covers pronunciation, reading, writing and listening. This 3-level program is geared toward students who are preparing for college study as well as working professionals.

International Application Supplement and Instructions—All international students requiring a Form I-20/I-20AB must apply in order to apply for an F-1 student visa must complete this application. This application supplement, along with instructions and the College's International Student Guide, can be obtained by contacting the office of admissions, or on the College's website, www.vaughn.edu. An application from a student requiring Form I-20/I-20AB issued by the College will not be considered complete unless the International Application Supplement, along with all required supporting documentation, have been submitted to the office of admissions. All credentials must be submitted in English. All translations must be certified and accompanied by notarized copies of the original document(s) as well. No international application will be reviewed without a $40 application fee. This fee will not be waived under any circumstances.

Application Deadlines—The office of admissions reviews applications on a rolling basis, and all applications will be considered at the time they are received. To take full advantage of scholarship opportunities, the College recommends applying for the fall and summer semesters by March 1, and the spring semester by November 15.

Note: For international students, all of the above credentials must be written in English. All translations must be certified and accompanied by notarized copies of the original document(s) as well.

Submitting an application constitutes your express written consent to be contacted by Vaughn College (including through automated technology, e.g. dialing and text messaging) via the telephone or mobile device (including SMS and MMS) using the phone numbers provided on the admission information form, and/or email, even if your telephone number is on a corporate, state or the National Do Not Call Registry, and you agree to our terms of use and privacy policy. Standard message and data rates apply.
Application for Admission to the Airframe and Powerplant Technology Program

Mail your completed application in the postage-paid envelope accompanying this form.
Admission Information

Personal Information
Date of Birth (Month/Day/Year): __ / __ / ___

Social Security Number (This number will be kept confidential)

Last Name   First Name   M.I.   Maiden/Other Name: Last Name

Permanent Address   Apt.#   City   State (or Country)   Zip

Mailing Address   Apt.#   City   State (or Country)   Zip

Home Phone   Cell Phone   Email Address

Admission Information

Entrance Date:   ☐ Fall 201___   ☐ Spring 201___   ☐ Summer 201___

Attendance Status:   ☐ Full-time   ☐ Part-time

Application Status:   ☐ Freshman   ☐ Transfer   ☐ Non-degree

Have you ever been dismissed or required to withdraw from a school or college?   ☐ Yes   ☐ No
If yes, please explain the circumstances. Use a separate page if necessary:

Are you interested in residential housing?   ☐ Yes   ☐ No

Would you like to be considered for admission to the College's Higher Education Opportunity Program (HEOP)?   ☐ Yes   ☐ No
If yes, have you been enrolled in an EOP, SEEK, CD, or HEOP program at another college?   ☐ Yes   ☐ No
If yes, college/university? ________________________________

Have you previously applied to this College?   ☐ Yes Semester/Year ______________   ☐ No

Have you ever taken a course(s) at this College?   ☐ Yes Semester/Year ______________   ☐ No

Do you have an airframe and/or powerplant certificate?   ☐ Airframe   ☐ Powerplant   ☐ Both   ☐ None

Will you have one at time of entry?   ☐ Airframe   ☐ Powerplant   ☐ Both   ☐ None

Citizenship

Are you a US citizen?   ☐ Yes   ☐ No

Are you a permanent resident?   ☐ Yes   ☐ No
If no, country or citizenship: ________________________________

If yes, Alien registration #: A ________________

If you live in the US, but are not a US citizen, how many years have you lived in this country? ________________________________

Are you a New York State resident?   ☐ Yes   ☐ No   If yes, in which county do you reside? ________________________________

Students who are neither US citizens nor permanent residents of the US must complete this section.

Are you currently residing in the US?   ☐ Yes   ☐ No

Do you require an F-1 Visa?   ☐ Yes   ☐ No

If yes, which visa do you now hold?   ☐ F-1   ☐ M-1   ☐ J-1   ☐ B-1/B-2   ☐ Other: (Explain) ________________________________

Date of entry into the US: ___________ / _________ / ______________

Visa expiration date: ___________ / _________ / ______________

If you currently have an F-1 Visa, name of institution that issued your I-20: ________________________________
**Academic Information**
List in chronological order each secondary school, college and university you have attended:

<table>
<thead>
<tr>
<th>Secondary School</th>
<th>CEEB Code</th>
<th>Location</th>
<th>Graduation/Anticipated Graduation Date</th>
<th>Degree Earned</th>
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**Family Information**

- **Parent**
  - Name
  - Address
  - Email
  - Phone
  - Marital Status
  - Occupation
  - Employer

- **Guardian #1**
  - Name
  - Address
  - Email
  - Phone
  - Marital Status
  - Occupation
  - Employer

Names and relationships of relatives who attended this College:

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Year of Graduation</th>
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**Authorization**

Your signature below:

1. Authorizes all schools you attended to provide all requested records and allows review of your application for the admission process chosen on this application.

2. Confirms all information in this application (including any supplemental information) is factually true and honestly presented and that you are the person submitting this application.

Applicant Signature ____________________________ Date ________________

Parent/Guardian (if applicant is not 18) ____________________________ Date ________________
Vaughn College of Aeronautics and Technology is committed to maintaining an environment in its educational programs and activities that is free from discrimination, harassment, or retaliation. Consistent with this commitment, it is the policy of Vaughn College not to tolerate unlawful discrimination based on age, race, color, creed, ethnic origin, national origin, citizenship status, disability, religion, sex, gender, gender expression, sexual orientation, marital or partnership status, pregnancy, military or veteran status, predisposing genetic characteristics, or domestic violence status, or on any other legally protected basis. Such behavior is unlawful and undermines the character and purpose of Vaughn College. This policy is not intended to abridge academic freedom, the open expression of ideas, or the College's educational mission, and does not extend to statements or written materials that are relevant and appropriately related to the subject matter of courses. For more information about this policy, or to learn about the procedure for addressing violations of this policy, you may contact the associate vice president of student affairs via avp.studentaffairs@vaughn.edu or 718.429.6600, extension 237; or the associate vice president of human resources, avp.humanresources@vaughn.edu or 718.429.6600, extension 105. For more information on admissions procedures, visit http://www.vaughn.edu/admissions.
Keep this page for your reference.

Please use this checklist as a guide to submit all the necessary documentation to the office of admissions for consideration. Should you have any questions regarding any of the following materials, please consult with an admissions counselor.

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<th>Check</th>
<th>Date Submitted</th>
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<tr>
<td></td>
<td>Application with a filing fee of $40</td>
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<td>High school transcript(s)</td>
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<td>High school diploma</td>
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<td>College transcript(s) if applicable</td>
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<td>(from all colleges attended)</td>
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<td>GED certificate with scores</td>
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<td>Immunization record</td>
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<td>(two measles, one mumps, one rubella)</td>
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<td></td>
<td>Completed Meningitis Information Response Form</td>
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<tr>
<td></td>
<td>Airframe and/or Powerplant certificate</td>
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<td>(if applicable)</td>
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Veterans

|       | DD-214                                      |
|       | Military training transcripts               |

Financial Aid Checklist

File financial aid forms as soon as possible. You may be asked to supply additional documents if verification of certain information is required.

<table>
<thead>
<tr>
<th>Check</th>
<th>Date Submitted</th>
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<tbody>
<tr>
<td></td>
<td>Free Application for Federal Student Aid (FAFSA) form. Vaughn College code: 002665 <a href="http://www.FAFSA.ed.gov">www.FAFSA.ed.gov</a></td>
</tr>
<tr>
<td></td>
<td>New York States Tuition Assistance Program (TAP) application. Vaughn College code: 2235 <a href="http://www.tapweb.org">www.tapweb.org</a></td>
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International Student Checklist

See International Student Guide

<table>
<thead>
<tr>
<th>Check</th>
<th>Date Submitted</th>
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<tbody>
<tr>
<td></td>
<td>Vaughn College International Application Supplement</td>
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<tr>
<td></td>
<td>School records in both native language and English translation—WES/NACES</td>
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<tr>
<td></td>
<td>English Language Proficiency Exams</td>
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</tbody>
</table>

For more information, contact us at:
86-01 23rd Avenue
Flushing, NY 11369
1.866.6VAUGHN
www.vaughn.edu/ati
admitme@vaughn.edu